

REPORT TO AUDIT COMMITTEE – 17 April 2024

COMMITTEE REVIEW PROCESS STAGE 1 – INTERNAL AUDIT REPORT 2310 – ASSURANCE REVIEW OF ADULTS WITH INCAPACITY

1. Executive Summary/Recommendations

1.1 This report offers an update on the matter of ‘Adults with Incapacity’, as detailed in Internal Audit Report 2310, and answers the associated questions within the agreed framework of the Stage 1 process. Members are asked to consider recommendations and agree future improvement actions.

1.2 The Committee is recommended to:

1.2.1 Consider whether this further Stage 1 scrutiny report and recommendations provides the Committee with sufficient assurances on this matter; and

1.2.2 Where the Committee feels that the report does not provide adequate reassurance, request the delivery of a Stage 2 workshop for the Committee to allow for further exploration of the issue and identification of potential improvement actions.

2 Decision-Making Route

2.1 At its meeting on 18 May 2023, the Audit Committee considered [Internal Audit reports](#) submitted by the Chief Internal Auditor advising the Committee of the outcomes of completed audits. The Committee agreed to conduct the Committee Review Process relating to a matter of service delivery for improvement identified from Internal Audit Report 2310 – Adults with Incapacity, with the Stage 1 Report to be brought back to the Committee on 21 September 2023 with a further report being presented on the 21 December 2023. At its meeting on 21 December 2023 it was requested that a further report be presented on this meeting the 17 April 2024, to offer continued reassurance that the matters within the Audit Report are being addressed.

3 Discussion

3.1 The detailed scope of this review was presented to the Audit Committee on 18 May 2023. This report aims to answer and provide continued assurance around the areas for improvement identified and actions completed. All recommendations have been completed and an update on all actions identified from the Internal Audit is provided in Appendix 1.

3.2 A short life working group continues to take forward the actions from the Internal Audit. They continue to meet regularly and have been advancing on addressing the recommendations from the Internal Audit.

4 Council Priorities, Implications and Risk

4.1 This report helps deliver the Strategic Priority “Health and Wellbeing” within the Pillar “People”.

4.2 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed.

Subject	Yes	No	N/A
Financial		X	
Staffing		X	
Equalities and Fairer Duty Scotland		X	
Children and Young People’s Rights and Wellbeing		X	
Climate Change and Sustainability		X	
Health and Wellbeing		X	
Town Centre First		X	

4.3 There are no staffing or financial implications specifically arising from the recommendations if agreed.

4.4 The screening section as part of Stage One of the Integrated Impact Assessment process has been completed. This did not identify the requirement for any further detailed assessments to be undertaken. An integrated impact assessment is not required because this report is to provide committee with information relating to a matter being processed by way of the Committee Review Process.

4.5 The following Risks have been identified as relevant to this matter on a Corporate Level:

- ACORP004 Business and Organisational Transformation

5 Scheme of Governance

5.1 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and their comments are incorporated within the report and are satisfied that the report complies with the [Scheme of Governance](#) and relevant legislation.

5.2 The Committee is able to consider and take a decision on this item in terms of Section G.1.1a of the List of Committee Powers in Part 2A of the Scheme of Governance as the matter relates to the scrutiny and review of the effectiveness of Council policy implementation and Council service delivery in respect of a function within its remit.

Pamela Milliken, Chief Officer, Aberdeenshire Health & Social Care Partnership

Report prepared by Ryan McGregor, Mental Health and Learning Disabilities Manager, Aberdeenshire HSCP

Date 17 March 2024

APPENDIX 1 – Internal Audit Report 2310 Action Plan Update